



INSTRUCTIONS FOR MY NEXT OF KIN IN THE EVENT OF MY DEATH
PLEASE DO NOT DESTROY – KEEP IN A SAFE PLACE

Name: _____

Address: _____

Postcode: _____

Date of Birth: _____

Place of Birth: _____

My Doctor:

Name: _____

Address: _____

Tel No: _____

My will can be found: At Home/Solicitors:

Name: _____

Address: _____

Tel No: _____

My Executor is:

Name: _____

Address: _____

Tel No: _____

Please inform the Fire Service of my death in writing to:

South Yorkshire Fire & Rescue Payroll & Pensions Section, 197 Eyre Street, Sheffield, S1 3FG

My date of service from: _____

Retirement on: _____

My Role at Retirement: _____

Payroll Number: _____

My Widow/Widower/Partners Name/Next of Kin:

My Insurance Companies are:

Name: _____

Address: _____

Tel No: _____

Name: _____

Address: _____

Tel No: _____

The Documents Can Be found:

Bank Details:

Name: _____

Address: _____

Tel No: _____

N.I. Number: _____

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Please inform Department for Work & Pensions, Inspector of Taxes, (Telephone, Electricity, Gas, Water if home is to be vacated).

DETAILS FOR MY FUNERAL

Undertaker:

Name:

Address:

Tel No:

Funeral: I wish to be: BURIED / CREMATED / MY BODY LEFT TO SCIENCE
OTHER: (please specify):

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Church Service: YES / NO / HUMANIST

If YES: VICAR – PRIEST – RABBI – MINISTER (OTHER- please specify):

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NAME:

Tel No:

OTHER: (please specify):

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Hymn/s:

Music:

Flowers: YES / NO / FAMILY ONLY

Donations: (Please add your preferences)

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